



# Get ready to apply for a **SUMMER INTERNSHIP!**

## Why apply:

- Boost your resume
- Get into more colleges
- Get 5 Da Vinci credits
- Develop real world skills
- Explore careers

## Application timeline:

- **March 27<sup>th</sup>**: Internship placements are released; applications open
- **April 17<sup>th</sup>**: Applications due (must submit resume and cover letter)
- **April 17<sup>th</sup>**: Mandatory mock interviews from 11am-1pm – more details to follow
- **April 26<sup>th</sup>**: Mandatory Internship Interview Fair from 4:00pm-5:30pm with companies/managers to match students with internship placements

## Other internship details:

- **DATES**: Internships run from July 3<sup>rd</sup> – August 11<sup>th</sup> (6 weeks)
  - **HOURS**: 10 to 20 hours per week. Students will create schedule with their manager. If students have a few days that they cannot attend due to family vacations, etc. that is fine as long as they let Natasha and their manager know in advance.
  - **ELIGIBILITY**: Students must be eligible to receive a work permit to participate in the internship program. To receive a work permit, students are required to:
    - Have no l's and no more than 10 tardies as of April 17<sup>th</sup>\*
- \*Please speak with Natasha if you have special circumstances

## Questions or Concerns?

Reach out to Natasha Morse, Director of Real World Learning, at [nmorse@davincischools.org](mailto:nmorse@davincischools.org)