



Get ready to apply for a **SUMMER INTERNSHIP!**

Why apply:

- Boost your resume and college application
- Get 5 Da Vinci credits
- Develop real world skills
- Explore careers

Application timeline:

- **March 30th:** Internship placements are released; applications open
- **April 20th:** Applications due (must submit resume and cover letter)
- **May 4th:** Mandatory Internship Interview Fair from 4:15pm-5:30pm with companies/managers to match students with internship placements
- **May 14th at 4pm:** Orientation #1
- **May 28th at 4pm:** Orientation #2

Other internship details:

- **DATES:** Internships run from July 6th – August 14th (6 weeks)
- **HOURS:** 10 hours per week. Students will create schedule with their manager. If students have a few days that they cannot attend due to family vacations, etc. that is fine as long as they let Natasha and their manager know in advance.
- **ELIGIBILITY:**
 - Students must be eligible to receive a work permit to participate in the internship program. To receive a work permit, students are required to:
 - Have no l's and no more than 10 tardies as of April 20th*
 - *Please speak with Natasha if you have special circumstances
 - Open to all grade levels, but students/families are responsible for safe transportation to and from the internship
 - Students are expected to check email regularly, respond themselves (not through parents/guardians), and have an error free resume

Questions or Concerns?

Reach out to Natasha Morrison, Dir. of Real World Learning, at nmorrison@davincischools.org